

FREE PROOFREADING APPLICATION



Client Information

Full Name		Phone	
Company		Email	

Document Information

Document Type	Approximate word count
☐ Academic	
☐ Journalistic	Preferred turnaround time
☐ Other nonfiction	
☐ Business	Document format (.doc, .pdf, .jpg, etc.)
☐ Narrative fiction	
☐ Social media	What style guide do you use (if any)
☐ Other (clarify below)	
Do you want changes tracked	
☐ Yes ☐ No	

Referral Source

How did you hear about KH Wordsmithery?

☐ Word of mouth ☐ Website ☐ Social media ☐ Google search ☐ Other

Please Note

Proofreading services include identifying and correcting spelling, grammar, punctuation, capitalization, formatting, and typesetting errors and inconsistencies.

A first read-through service includes a read-through with comments regarding first impressions, suggestions, questions, etc.

By signing below, I verify the above information is true to the best of my knowledge.

Signature		Date	
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